

January 9, 2013

TO ALL POTENTIAL OFFERORS OF THE CONTRACT DOCUMENTS:

Addendum No. 4

RE: Project No. MDTA 2013-02
Physical On-Site Condition Inspections of facilities under the
jurisdiction of the Maryland Transportation Authority

To Whom It May Concern:

- Questions and Answers are issued per this Addendum.

Very truly yours,

Ms. Donna DiCerbo, CPPB & CPPO
Acting Director, Division of Procurement

DD/jm

THIS AMENDMENT IS ISSUED TO CLARIFY, ADD TO, DELETE FROM, CORRECT AND/OR CHANGE THE BID DOCUMENTS TO THE EXTENT INDICATED AND IS HEREBY MADE A PART OF THE SAID BID DOCUMENTS ON WHICH THE CONTRACT WILL BE BASED. THIS AMENDMENT BECOMES PART OF THE BID PACKAGE AND MUST BE ATTACHED TO THE OUTSIDE COVER OF THE PROPOSAL FORM. FAILURE TO DO SO MAY RESULT IN REJECTION OF YOUR BID. COMAR 21.05.02.08 REQUIRES THAT ALL AMENDMENTS ISSUED BE ACKNOWLEDGED; THEREFORE, THE ATTACHED RECEIPT MUST BE RETURNED TO THIS OFFICE. FAILURE TO RETURN THE RECEIPT ACKNOWLEDGING THE AMENDMENT MAY RESULT IN REJECTION OF YOUR BID.

January 9, 2013

TO ALL POTENTIAL OFFERORS OF THE CONTRACT DOCUMENTS:

Addendum No. 4

RE: Project No. MDTA 2013-02
Physical On-Site Condition Inspections of Facilities Under the
Jurisdiction of the Maryland Transportation Authority

To Whom It May Concern:

It is important that you acknowledge receipt of this Addendum No. 4 on the referenced contract regardless of whether you will be submitting a proposal.

Very truly yours,

Ms. Donna DiCerbo, CPPB & CPPO
Acting Director, Division of Procurement

DD/jm

Project No. MDTA 2013-02

This will acknowledge receipt of the attached Addendum No. 4.

NAME OF COMPANY

SIGNATURE

DATE

ADDENDUM No. 4
– Questions and Answers – Page 1 of 2
DATE: January 9, 2013
MARYLAND TRANSPORTATION AUTHORITY
Division of Procurement
PROJECT NUMBER: MDTA 2013-02
CONTRACT TITLE: Physical On-Site Condition Inspections of facilities under the
Jurisdiction of the Maryland Transportation Authority

The following questions are issued to clarify, answer and to acknowledge all questions submitted in anticipation and in response to the Expression of Interest.

1. On Page 8 of the RFP it states that Consultant must document in writing in Item #7 that Key Staff Individuals have a NHI Bridge Inspection Certification. Are you requiring for this contract that the non-structural inspection team leaders shall have attended the Safety Inspection of In-Service Bridges course, and prior to submission of our Expression of Interest?

Response: Per Addendum No. 2, issued on December 18, 2012, Table 1.3-1 of the MDTA Facilities Inspection Manual will be applied. Therefore, the Mechanical, Electrical and Highway Engineers will not be required to have taken the NHI Bridge Inspection two (2) week course.

2. Will MDTA please consider extending the due date for this submission given the timing of significant holidays, coupled with the stringent NBIS certification requirements for all Key Staff?

Response: Per Addendum No. 2, issued on December 18, 2012, the due date has been changed to January 25, 2013. No additional date extensions will be considered at this time.

3. In the MDTA Inspection Manual, it appears to require that the bridge inspection team leaders are to have the full two week and to follow up every four years with the three day refresher course. Or is it similar to the NBIS that the team leader qualifies with the three day refresher if they met the cut off in December 2004, but still is required to have attended and passed the three day refresher every four years?

Response: All Team Leaders must have written proof of successful completion of the NHI Bridge Inspection 2 week course.

4. If an inspection team member has met the requirements of NBIS, but have not attended the refresher course or the fracture critical inspection seminar in the last four years, will this Key Staff have time prior to submitting of the Technical Proposal to attend?

Response: As described in Section 1.3-2 of the MDTA Facilities Inspection Manual, certifications must be submitted prior to commencing the inspection cycle. However, preferred qualifications of the Key Staff include existing certifications.

ADDENDUM No. 4
– Questions and Answers – Page 2 of 2
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5. For the referenced project, is there a page limit to Item #10 of the 255 Form?

Response: Yes, this should be a maximum of two (2) pages.

6. We have a subconsultant firm that we would like to put on the team that has applied for their MDOT WBE certification. They anticipate that the certification is about 6-9 months out at this time. If we add them to the team, with a pending certification, and count that percentage toward the WBE goal with the intent that they will have certification prior to award of the contract – is this acceptable? The second part of the question would be, if the contract is awarded and they still do not have their certification, would we be able to replace them at that time with another WBE firm to meet the goal?

Response: All MBEs used for participation on a contract must be certified at the time of submission, when the Prime sends in their bid package.