



**Maryland
Transportation
Authority**

Martin O'Malley
Governor

Anthony Brown
Lt. Governor

Darrell B. Mobley
Acting Chairman

Peter J. Basso
Rev. Dr. William C. Calhoun, Sr.
Mary Beyer Halsey
Arthur Hock
A. Bradley Mims
Michael J. Whitson
Walter E. Woodford, Jr., P.E.

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Executive Secretary

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December 18, 2012

TO ALL POTENTIAL OFFERORS OF THE CONTRACT DOCUMENTS:

Addendum No. 2

RE: Project No. MDTA 2013-02
Physical On-Site Condition Inspections of facilities under the jurisdiction of the Maryland Transportation Authority

To Whom It May Concern:

- The Minority Business Goal has been **CHANGED** for this Solicitation.

FOR PURPOSES OF THIS CONTRACT, AN OVERALL GOAL OF THIRTY PERCENT (30%) HAS BEEN ESTABLISHED, **WITH THE FOLLOWING SUBGOALS:**

- **SIX PERCENT (6%) – AFRICAN AMERICAN-OWNED FIRMS**
- **TWO PERCENT (2%) – HISPANIC AMERICAN-OWNED FIRMS**
- **NINE PERCENT (9%) – WOMAN-OWNED FIRMS**

All DBE/MBE Proposers must meet the established DBE/MBE goal by certified DBE/MBE subcontractor(s).

- The Due Date for responses has **CHANGED** for this Solicitation.

RESPOND BY: JANUARY 25, 2013 PRIOR TO 4:00 P.M. EASTERN STANDARD TIME.

- Questions and Answers are issued per this Addendum.

Very truly yours,


Ms. Donna DiCerbo, CPPB & CPPO
Acting Director, Division of Procurement

DD/jm

THIS AMENDMENT IS ISSUED TO CLARIFY, ADD TO, DELETE FROM, CORRECT AND/OR CHANGE THE BID DOCUMENTS TO THE EXTENT INDICATED AND IS HEREBY MADE A PART OF THE SAID BID DOCUMENTS ON WHICH THE CONTRACT WILL BE BASED. THIS AMENDMENT BECOMES PART OF THE BID PACKAGE AND MUST BE ATTACHED TO THE OUTSIDE COVER OF THE PROPOSAL FORM. FAILURE TO DO SO MAY RESULT IN REJECTION OF YOUR BID. COMAR 21.05.02.08 REQUIRES THAT ALL AMENDMENTS ISSUED BE ACKNOWLEDGED; THEREFORE, THE ATTACHED RECEIPT MUST BE RETURNED TO THIS OFFICE. FAILURE TO RETURN THE RECEIPT ACKNOWLEDGING THE AMENDMENT MAY RESULT IN REJECTION OF YOUR BID.



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December 18, 2012

**TO ALL POTENTIAL OFFERORS OF THE CONTRACT
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Addendum No. 2

RE: Project No. MDTA 2013-02
Physical On-Site Condition Inspections of Facilities Under the
Jurisdiction of the Maryland Transportation Authority

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To Whom It May Concern:

It is important that you acknowledge receipt of this Addendum No. 2 on the
referenced contract regardless of whether you will be submitting a proposal.

Very truly yours,

Ms. Donna DiCerbo, CPPB & CPPO
Acting Director, Division of Procurement

DD/jm

Project No. MDTA 2013-02

This will acknowledge receipt of the attached Addendum No. 2.

NAME OF COMPANY

SIGNATURE

DATE



ADDENDUM No. 2

– Questions and Answers – Page 1 of 2

DATE: December 18, 2012

MARYLAND TRANSPORTATION AUTHORITY

Division of Procurement

PROJECT NUMBER: MDTA 2013-02

**CONTRACT TITLE: Physical On-Site Condition Inspections of facilities under the
Jurisdiction of the Maryland Transportation Authority**

The following questions are issued to clarify, answer and to acknowledge all questions submitted in anticipation and in response to the Expression of Interest.

1. The last sentence on Page 8 implies that ALL 10 key staff members must have taken an NHI Bridge Inspection Course. This appears to conflict with Table 1.3-1 of the MDTA Facilities Inspection Manual, and possibly other sections of the RFP. Which document (and which NHI requirement will take precedence in this case? For example, the requirement on Page 8 of the RFP would require the Mechanical, Electrical, and Highway Engineer key staff members to have taken the NHI Bridge Inspection Course. However, these types of positions typically do not take this course, and Table 1.3-1 does not require them to have taken it. Will these key staff members be expected to have taken the NHI course, as implied on RFP, Page 8?

Response: Table 1.3-1 of the MDTA Facilities Inspection Manual will be applied. Therefore, the Mechanical, Electrical and Highway Engineers will not be required to have taken the NHI Bridge Inspection two (2) week course.

2. Table 1.3-1 requires that the Underwater Inspection Team Leader needs to have taken the NHI 2-week Bridge Inspection course. However, if the “Diver” key staff member is not functioning as the Underwater Inspection Team Leader, does the Diver key staff member need to have taken the NHI Bridge Inspection 2-week course?

Response: The Diver is required to have taken and completed the NHI Bridge Inspection 2-week course.

3. Table 1.3-1 does not show any requirements for the Project Manager. We understand that all team leaders involved in the actual field inspection of bridges are required to have taken the 2-week comprehensive NHI Bridge Inspection Course, but is this also required of the Project Manager? If yes, how recently must the course have been completed?

Response: Yes, the Project Manager is required to complete the NHI Bridge Inspection 2-week Course. There is no time requirement on when the Project Manager completed the Course. However, written proof of current NHI course completion is required.

4. Similar to the PE requirements for key staff, will it be considered acceptable to the MDTA for key staff members to obtain the proper NHI certification(s) during 2013 (prior to contract award)?

Response: As described in Section 1.3-2 of the MDTA Facilities Inspection Manual, certifications must be submitted prior to commencing the inspection cycle. However, preferred qualifications of the Key Staff include existing certifications.

ADDENDUM No. 2

– Questions and Answers – Page 2 of 2

DATE: December 18, 2012

MARYLAND TRANSPORTATION AUTHORITY

Division of Procurement

PROJECT NUMBER: MDTA 2013-02

CONTRACT TITLE: **Physical On-Site Condition Inspections of facilities under the
Jurisdiction of the Maryland Transportation Authority**

5. Page 8, of the Request for Professional Services for MDTA 2013-02 states that “the Consultant must document in writing in Item #7 that the Key staff individuals have a NHI Bridge Inspection Certification...” Does this mean that all 10 key staff must have this bridge inspection certification or only the Project Manager and the three Inspection Team Leaders?

Response: Please see the answers above.

6. As a certified DBE firm, CCJM is interested to explore participation with other firms for the referenced project. Could you provide guidance for connecting with firms who are likely to pursue this project?

Response: The Bidders list for this solicitation is available on the eMaryland Marketplace website, (<https://emaryland.buyspeed.com/bsa>). To view this list:

- On the eMaryland website; <https://emaryland.buyspeed.com/bsa>
- Click Open Bids on the Login screen (DO NOT LOG IN to eMaryland)
- Open bid opportunities will be listed (you can filter the list by category, if desired)
- On the open bids screen, the right hand column is labeled Bid Holders List
- When the solicitation is found, double click the List link to view the Bid Holders List

7. The RFP references NHI Bridge Inspection Certification. We have seven engineers who are certified by the Pennsylvania Department of Transportation as certified bridge inspectors through a three (3) week course based on the NHI training program. Would this training be considered equivalent for this purpose?

Response: No. The certification requirements as outlined in the MDTA Facilities Inspection Manual shall be met.