

June 27, 2013

**TO ALL POTENTIAL OFFERORS OF THE CONTRACT DOCUMENTS:**

**Addendum No. 2**

RE: Project No. MDTA 2013-04  
Comprehensive Preliminary and Final Engineering Design Services

To Whom It May Concern:

- Questions and Answers are issued per this Addendum.

Very truly yours,

Ms. Donna DiCerbo, CPPB & CPPO  
Director, Division of Procurement

DD/jm

THIS AMENDMENT IS ISSUED TO CLARIFY, ADD TO, DELETE FROM, CORRECT AND/OR CHANGE THE BID DOCUMENTS TO THE EXTENT INDICATED AND IS HEREBY MADE A PART OF THE SAID BID DOCUMENTS ON WHICH THE CONTRACT WILL BE BASED. THIS AMENDMENT BECOMES PART OF THE BID PACKAGE AND MUST BE ATTACHED TO THE OUTSIDE COVER OF THE PROPOSAL FORM. FAILURE TO DO SO MAY RESULT IN REJECTION OF YOUR BID. COMAR 21.05.02.08 REQUIRES THAT ALL AMENDMENTS ISSUED BE ACKNOWLEDGED; THEREFORE, THE ATTACHED RECEIPT MUST BE RETURNED TO THIS OFFICE. FAILURE TO RETURN THE RECEIPT ACKNOWLEDGING THE AMENDMENT MAY RESULT IN REJECTION OF YOUR BID.

June 27, 2013

**TO ALL POTENTIAL OFFERORS OF THE CONTRACT DOCUMENTS:**

**Addendum No. 2**

RE: Project No. MDTA 2013-04  
Comprehensive Preliminary and Final Engineering Design Services

To Whom It May Concern:

It is important that you acknowledge receipt of this Addendum No. 2 on the referenced contract regardless of whether you will be submitting a proposal.

Very truly yours,

Ms. Donna DiCerbo, CPPB & CPPO  
Director, Division of Procurement

DD/jm

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Project No. MDTA 2013-04

This will acknowledge receipt of the attached Addendum No. 2.

\_\_\_\_\_  
**NAME OF COMPANY**

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
DATE

**ADDENDUM No. 2**

– Questions and Answers –

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DATE: June 27, 2013

MARYLAND TRANSPORTATION AUTHORITY

Division of Procurement

PROJECT NUMBER: MDTA 2013-04

CONTRACT TITLE: COMPREHENSIVE PRELIMINARY AND FINAL ENGINEERING DESIGN SERVICES

**The following questions are issued to clarify, answer and to acknowledge all questions submitted in anticipation and in response to the Expression of Interest.**

1. If a firm has been certified through the Department of Veteran Services in another state as an SDVOSB (i.e. Virginia)...will this qualify them as the same under this contract?

**Response:** No. Veteran-owned Small Business Enterprises, or VSBEs, must be verified by the Center for Veterans Enterprises of the United States Department of Veterans Affairs. The VSBE list can be found on their web site at <http://www.vetbiz.gov>. Only firms found in

2. There isn't a request for an Organizational Chart or listing of Support Staff in the Expression of Interest. In previous submissions this has been required. Should we include an Org Chart and Support Staff or is it specifically excluded? If it is required, where in the Expression of Interest should it be placed?

**Response:** No. Organizational Charts and the listing of Support Staff will not be evaluated during the Expression of Interest process.

3. Can a MBE/DBE firm percentage count towards meeting the goal if that firm is also a member of the Prime Team?

**Response:** This is a State-funded project, so only MBE firms will be able to be counted towards meeting the MBE participation goal and sub goals. MBE prime Consultants must achieve the established MBE goal with other certified MBE Consultants. A prime MBE Consultant cannot count itself as an MBE to obtain the goal. For purposes of meeting the MBE participation goal, at this time, any prime, including a joint venture prime cannot count itself for purposes of meeting the goal even if one of the joint venture partners is an MBE firm.

4. Are we to include a blank Item #10/signed Item 11 page with the SF 255?

**Response:** Item # 10 should not be included, however, Item 11 certifying the information submitted shall be included.

5. Is right of way acquisition part of this RFP or will the MTA be sending out another RFP/Bid Notification?

**Response:** The consultant may be asked to perform right-of-way acquisition services as part of this Contract.

**ADDENDUM No. 2**

– Questions and Answers –

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MARYLAND TRANSPORTATION AUTHORITY

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PROJECT NUMBER: MDTA 2013-04

CONTRACT TITLE: COMPREHENSIVE PRELIMINARY AND FINAL ENGINEERING DESIGN SERVICES

6. In a comparison to the old RFP for contract 2010-02, we have noticed that the scope of services requirement for hydrology and hydraulics and environmental engineering have been removed from the current RFP for contract 2013-04, but there are still key staff positions for these services? Is this an accidental omission from the current scope of services?

**Response:**        **The scope of services ".....includes, but is not limited to.....". Since the MDTA has key staff requirements for someone who has hydrology, hydraulics, and environmental engineering experience, it is reasonable to expect that consultants could be expected to provide services and tasks of this nature."**