

MARYLAND STATE HIGHWAY ADMINISTRATION  
OFFICE OF PROCUREMENT AND CONTRACT MANAGEMENT  
CONSULTANT SERVICES DIVISION  
707 NORTH CALVERT STREET  
BALTIMORE, MARYLAND 21202

July 16, 2013

**Contract No.:** BCS 2012-05  
**Description:** Structure Preservation  
and Minor Structure Rehabilitation  
Services, Statewide

**ADDENDUM NO. 1**

To All Consultant Candidates:

The Expression of Interest due date for BCS 2012-05 is by **4:00 P.M. on July 25, 2013.**

The following questions were received on the Advertisement for BCS 2012-05. The responses to the questions received are provided in bold after the question.

IMPORTANT NOTE: All prospective consultants must acknowledge the clarifications, revisions, additions and/or deletions listed below BCS 2012-05 **Addendum No. 1** by ***attaching*** this addendum to the front of their Expression of Interest submittal. Failure to attach this addendum to the front of the Expression of Interest submittal may result in rejection.

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Q1: The ad states: *Item #9 is not applicable. Any information presented in Item #9 will not be reviewed or considered in the evaluation process. Information provided in this section shall become part of the rating/evaluation criteria for this project.* Is Item #9 supposed to be submitted?

**A1: Item #9 is not applicable. Any information presented in Item #9 will not be reviewed or considered in the evaluation process. Any information provided in this section shall NOT become part of the rating/evaluation criteria for this project.**

Q2: Submitting a copy of the firm's current certification of insurance is not in the advertisement. Is it required?

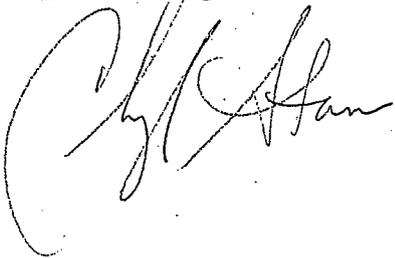
**A2: Yes. A copy of the firm's current certification of insurance(s) must be submitted as part of the required information section.**

Q3: Can personal experience for an individual be listed in Section #8 and reference that it is personal rather than corporate?

- A3: No. Item #8 is for the prime or prime/joint venture to list similar projects. Personal experience can be listed in the resume portion for key staff.**
- Q4: Will there be a pre-proposal meeting?
- A4: No.**
- Q5: Is a blank Item #10 and signed Item #11 required?
- A5: Item #10 is not required therefore it should be blank. Item #11 must be signed.**
- Q6: Is the Certification Regarding Investments in Iran required? If so, is it required from sub-consultants as well?
- A6: The Certification regarding Investments in Iran is only required from the prime or prime/joint venture.**
- Q7: Are original signatures required on the SF 254?
- A7: The SR 254 original package must contain original signatures (prime or prime/joint venture and all sub-consultants).**

**REMINDER:** The Expression of Interest due date for BCS 2012-05 is by **4:00 P.M. on July 25, 2013**. Expression of Interests received after the due date deadline time will not be accepted no matter how transmitted and will be returned unopened to the Consultant.

General questions relating to this document may be directed to Cheryl Stambaugh, Consultant Services Division Chief, Office of Procurement and Contract Management, [cstambaugh@sha.state.md.us](mailto:cstambaugh@sha.state.md.us) or 410.545.0434.

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