

MARYLAND AVIATION ADMINISTRATION
Office of Procurement
P. O. Box 8766
Baltimore/Washington International Thurgood Marshall Airport
Maryland 21240-0766
November 29, 2017

Addendum No. 1

Expression of Interest
MAA-AE-18-003

**Comprehensive Professional Architectural & Engineering Design Services at
Baltimore/Washington International Thurgood Marshall and Martin State Airports**

TO ALL PROSPECTIVE OFFERORS:

This addendum is to provide further clarification to the Expression of Interest (EOI). To the degree that this addendum is inconsistent with the EOI, the terms of this addendum shall take precedence. In all other respects, the EOI remains unchanged and its terms and conditions are hereby reaffirmed. All addenda received should be acknowledged in the Acknowledgment of Receipt. Failure to acknowledge receipt of addenda does not relieve an Offeror from complying with terms of any such addenda.

EOIs are due no later than
12:00:00 p.m., January 18, 2018

It is recommended submittals be delivered by hand or commercial delivery service to:

Lynda C. Warehime
Maryland Department of Transportation Maryland Aviation Administration
Office of Procurement
2nd Floor
7001 Aviation Boulevard
Glen Burnie, MD 21061

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This Addendum No. 1 consists of 3 pages and the following attachments:

Attachment 1- Acknowledgement of Receipt (1 page)

I. PRE-PROPOSAL MEETING

A Pre-Proposal meeting has been scheduled for contract MAA-AE-18-003 on December 6, 2017 at 9:00 A.M. local time. The meeting will be held in Assembly Rooms A and B at the Maryland Department of Transportation Maryland Aviation Administration offices located at 991 Corporate Boulevard, Linthicum, MD 21090.

II. RESPONSES TO QUESTIONS FROM OFFERORS:

Q1. What will be the insurance requirements for DBE sub-consultants?

A1. The MDOT MAA sets insurance requirements for the prime firms. MDOT MAA does not set the insurance requirements for subconsultants. The prime firm may require subconsultant insurance however the subconsultant insurance requirements may not be higher than the requirements MDOT MAA sets for the prime company.

Q2. Is there any pre-bid meeting for this project?

A2. Yes, please refer to I above.

Q3. Does 19% DBE/MBE set aside in this project means 19% of the total number of projects coming out of this on-call is reserved for DBE/MBE companies who submits acceptable proposal or is it 19% in the projects which you are awarded to the selected Primes?

A3. The prime firm must meet the goal of 19% of the contract value using MDOT certified DBE companies.

Q4. I am just inquiring if there is a pre-proposal conference for the project at caption and if so the details.

A4. Yes, please refer to I above.

Q5. I was hoping if you could please assist me in finding who were the previous incumbents related to this project?

A5. The following firms currently have Comprehensive Professional Design Services contracts with the MDOT MAA: Johnson, Mirmiran & Thompson; Michael Baker International, Inc.; AECOM and WSP USA.

Q6. Could you please let us know who are the incumbents for the subject contract?

A6. Refer to A5 above.

Q7. We are assuming that there will not be a Pre-Bid Conference for this Request for EOIs. Is that correct?

A7. Please refer to I above.

Q8. We are interested in the A/E services proposal from MAA and would like to reach out to the incumbent firms for MBE opportunities. Could you please let us know how we can access such information?

A8. Refer to A5 above.

Q9. I would like to inquire if you will be able to provide me who the current contract holders for the following contract: MAA-AE-18-003 Comprehensive Professional Architectural & Engineering Design Services at BWI and MTN Airports

A9. Refer to A5 above.

END OF ADDENDUM

ACKNOWLEDGEMENT OF RECEIPT

ADDENDUM NO. 1

**MARYLAND DEPARTMENT OF TRANSPORTATION
MARYLAND AVIATION ADMINISTRATION**

**MAA-AE-18-003
COMPREHENSIVE PROFESSIONAL ARCHITECTURAL & ENGINEERING
DESIGN SERVICES AT BWI MARSHALL AND MARTIN STATE AIRPORTS**

The undersigned acknowledges that **Addendum No. 1**, dated November 29, 2017, to Maryland Aviation Administration Specifications for Contract No. MAA-AE-18-003 has been received by the undersigned and will be incorporated in all copies of said specifications in the possession of the undersigned.

It is understood that all bids submitted in response to MAA-AE-18-003, will be presumed to be based upon full knowledge of the contents of **Addendum No. 1**.

(Company Name)

By: _____
(Signature-Authorized Official)

(Title)

(Date)

NOTE: PLEASE SIGN AND DATE THE “ACKNOWLEDGEMENT OF RECEIPT” AND RETURN IMMEDIATELY VIA FACSIMILE: 410-694-6290.