

June 25, 2013

**TO ALL POTENTIAL OFFERORS OF THE CONTRACT DOCUMENTS:**

**Addendum No. 1**

RE: Project No. MDTA 2013-04  
Comprehensive Preliminary and Final Engineering Design Services

To Whom It May Concern:

- Questions and Answers are issued per this Addendum.

Very truly yours,

Ms. Donna DiCerbo, CPPB & CPPO  
Director, Division of Procurement

DD/jm

THIS AMENDMENT IS ISSUED TO CLARIFY, ADD TO, DELETE FROM, CORRECT AND/OR CHANGE THE BID DOCUMENTS TO THE EXTENT INDICATED AND IS HEREBY MADE A PART OF THE SAID BID DOCUMENTS ON WHICH THE CONTRACT WILL BE BASED. THIS AMENDMENT BECOMES PART OF THE BID PACKAGE AND MUST BE ATTACHED TO THE OUTSIDE COVER OF THE PROPOSAL FORM. FAILURE TO DO SO MAY RESULT IN REJECTION OF YOUR BID. COMAR 21.05.02.08 REQUIRES THAT ALL AMENDMENTS ISSUED BE ACKNOWLEDGED; THEREFORE, THE ATTACHED RECEIPT MUST BE RETURNED TO THIS OFFICE. FAILURE TO RETURN THE RECEIPT ACKNOWLEDGING THE AMENDMENT MAY RESULT IN REJECTION OF YOUR BID.

June 25, 2013

**TO ALL POTENTIAL OFFERORS OF THE CONTRACT DOCUMENTS:**

**Addendum No. 1**

RE: Project No. MDTA 2013-04  
Comprehensive Preliminary and Final Engineering Design Services

To Whom It May Concern:

It is important that you acknowledge receipt of this Addendum No. 1 on the referenced contract regardless of whether you will be submitting a proposal.

Very truly yours,

Ms. Donna DiCerbo, CPPB & CPPO  
Director, Division of Procurement

DD/jm

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Project No. MDTA 2013-04

This will acknowledge receipt of the attached Addendum No. 1.

\_\_\_\_\_  
**NAME OF COMPANY**

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
DATE

**ADDENDUM No. 1**  
– Questions and Answers –  
DATE: June 25, 2013  
MARYLAND TRANSPORTATION AUTHORITY  
Division of Procurement  
PROJECT NUMBER: MDTA 2013-04  
CONTRACT TITLE: COMPREHENSIVE PRELIMINARY AND FINAL ENGINEERING DESIGN  
SERVICES

**The following questions are issued to clarify, answer and to acknowledge all questions submitted in anticipation and in response to the Expression of Interest.**

1. We request clarification for Section 6. Special Requirements as to whether the 26% MBE percentage is inclusive of the 1% VSBE, or are they separate (i.e. requiring 27% total being subcontracted)?

**Response: The 26% MBE Participation goal is not inclusive of the 1% VSBE goal. They are in fact two (2) separate requirements.**

2. Is the Certification regarding Investments in Iran to be included with the EOI?

**Response: Yes.**

3. What address should appear on the Certificate of Insurance?

**Response: At this point, the MDTA is just ensuring that firms have insurance coverage. Further in the process, firms will be required to list the MDTA as an insured.**

4. Do you want an Item 9? If so, what current projects should be listed (e.g., all current MDTA, all current State of Maryland, etc.)?

**Response: SF 255, Item #9, shall be a complete listing of all work by the Consultant or Joint Venture constituents currently being performed directly for the State of Maryland.**

5. Where can I find a list of MDOT-certified VSBE subconsultants?

**Response: Veteran-owned Small Business Enterprises, or VSBEs, must be verified by the Center for Veterans Enterprises of the United States Department of Veterans Affairs. The VSBE list can be found on their web site at <http://www.vetbiz.gov>.**

6. Can the person serving as the Consultant Liaison Officer for MBE Minority Affairs also serve as the Consultant Liaison for Veteran-owned Small Business Enterprises?

**Response: Yes**

7. Do the SF 254s require original signature or is a pdf emailed from the subconsultants to the prime sufficient?

**Response: One (1) original is required.**

8. For the Item 8 projects I just want to confirm that they are 1 page total and not 1 page for each project.

**Response: One (1) page total.**