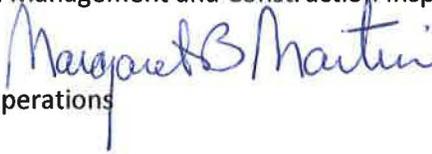


MEMORANDUM

TO: Deputy Administrators
District Engineers, Directors
Assistant District Engineers – Construction
Regional Construction Engineers (RCE)
Area Engineers
SHA Construction Inspection Personnel
Consultant Construction Management and Construction Inspection Personnel

FROM: Margaret B. Martin, PE
Deputy Director, Field Operations
Office of Construction



DATE: May 6, 2015

RE: Construction Directive 07220.300.01 (Revised)
OOC Environmental Stewardship Plan, Erosion and Sediment Control and Environmental Compliance

GOAL: The Maryland State Highway Administration (SHA) is committed to 100 percent compliance with all environmental regulatory requirements on all of our construction projects.

As of February 24, 2015, the Maryland Department of the Environment (MDE) gave the State Highway Administration delegated authority to implement quality assurance for sediment/erosion control and stormwater management. Please afford our SHA Quality Assurance Regional Environmental Coordinators the same courtesy and cooperation that you gave the MDE enforcement officers.

SHA's recent record is exceptional in this area - consistently exceeding 99 percent compliance. With that said, however, we must remain vigilant and continue to increase our understanding and execution of our responsibilities. We will work as a team to deliver each project on time, on budget and with exceptional situational awareness of safety and the environment.

One area of continued focus is compliance with the environmental permits in the Invitation for Bid (IFB), including the associated special conditions. It is the responsibility of the Construction Project Engineer (CPE) to review, understand and enforce the project's permits and authorizations.

Some of the more common non-compliance citations include:

- Working outside limits of disturbance
- Failure to delineate environmental resources
- Stockpiling in floodplains
- Improper installation of controls
- Failure to correct noted issues on the project
- Failure to follow sequence of construction
- Failure to request permit modifications
- Placing rip-rap in wetlands/waterways without a permit
- Failure to maintain controls
- Impacting wetlands
- USACE Individual Permit not posted

As stewards of the environment, CPE's and inspectors are expected to diligently enforce all environmental regulatory requirements as well as the requirements of CD 07220.300.01 to ensure that the contractor complies with all the requirements of the contract documents.

CD 07220.300.01 has been revised to provide a summary of environmental requirements for use by the CPE's and inspectors to ensure environmental compliance

When any compliance issue arises on your project, notify the Office of Environmental Design (OED) Regional Environmental Coordinator (REC) for your project, the District Area Engineer, and the OOC RCE for assistance.

Following these procedures will result in the success of our commitment toward delivering highway construction projects which serve and enhance the environment.

Attachment

cc: Steven Marciszewski
Rob Shreeve
OOC Construction Support Section
All REC's