

**MARYLAND DEPARTMENT OF TRANSPORTATION STATE HIGHWAY ADMINISTRATION**  
**PERMIT APPLICATION**  
**FOR AUTOMATED SPEED ENFORCEMENT SYSTEMS IN SCHOOL ZONES ON STATE HIGHWAYS**

MDOT SHA District \_\_\_\_\_ County \_\_\_\_\_ Stationary Unit - Portable Unit - Mobile Vehicle  
 Type of Enforcement System (*Circle One*)

School Name(s) (*List all schools, if more than one for this location.*)

Location (*State Route Number and Name; Direction and Distance to Closest Cross Street*)

County/Municipality \_\_\_\_\_ Representative \_\_\_\_\_ Phone Number \_\_\_\_\_

County/Municipality Address \_\_\_\_\_ Fax Number \_\_\_\_\_

Email Address \_\_\_\_\_

**PERMIT APPLICATION INSTRUCTIONS**

- Print clearly.
- For all work requiring lane/shoulder closures, submit a MDOT SHA Lane Closure Permit Application for approval.
- Submit two (2) copies of the application, including vicinity maps, plan sheets, lane closure permits, and other required documents as listed below, to the District Office.
- Each application package should be neatly folded to 8.5" x 11" size.
- Contact the District Office for assistance with this application.

**REQUIRED DOCUMENTATION**

- Vicinity Map (ADC or similar), with ASE system location noted
- Plans:
  - Plan sheets showing exact location of camera, MDOT SHA right-of-way, and all existing features, i.e., sidewalk, light poles, etc.
  - Signing plan, showing school zone and proposed speed enforcement signing
  - Pole, pull box, conduit, foundation, structural and any other details (if applicable)
- Speed Study
- Documentation of Local Ordinance or Resolution approving the use of ASE
- Evaluation Plan (for before-after studies)
- MDOT SHA Lane Closure Permit Application (as needed for lane/shoulder closures)

The applicant understands that all automated speed enforcement equipment, its use and operation, shall conform to the requirements of Maryland Law. The Maryland Department of Transportation State Highway Administration reserves the right to reject the use of any automated speed enforcement system on a state-maintained road that does not conform to federal, state and local standards, specifications, and all other applicable codes and guidelines.

Signature of Applicant \_\_\_\_\_ Date \_\_\_\_\_

		<u>Approved?</u>
MDOT SHA District Office Reviewer _____	Date _____	<input type="checkbox"/> Yes <input type="checkbox"/> No

## DISTRICT OFFICE CONTACTS FOR PERMIT SUBMITTALS

### **District 1**

*Dorchester, Somerset, Wicomico, and Worcester Counties*

660 West Road  
Salisbury, MD 21802  
410-677-4000

### **District 2**

*Caroline, Cecil, Kent, Queen Anne's, and Talbot Counties*

615 Morgnec Road  
Chestertown, MD 21620  
410-778-3061

### **District 3**

*Montgomery and Prince George's Counties*

9300 Kenilworth Ave.  
Greenbelt, MD 20770  
301-513-7300

### **District 4**

*Baltimore and Harford Counties*

320 West Warren Road  
Hunt Valley, MD 21030  
410-229-2300

### **District 5**

*Anne Arundel, Calvert, Charles, and St. Mary's Counties*

138 Defense Highway  
Annapolis, MD 21401  
410-841-1000

### **District 6**

*Allegany, Garrett, and Washington Counties*

1251 Vocke Road  
La Vale, MD 21502  
301-729-8400

### **District 7**

*Carroll, Frederick and Howard Counties*

5111 Buckeystown Pike  
Frederick, MD 21704  
301-624-8100