

MARYLAND STATE HIGHWAY ADMINISTRATION
OFFICE OF PROCUREMENT AND CONTRACT MANAGEMENT
CONSULTANT SERVICES DIVISION
707 NORTH CALVERT STREET
BALTIMORE, MARYLAND 21202

October 9, 2020

Contract No.: BCS 2020-11
Description: Construction
Management & Inspection
Services, District 6

EXPRESSION OF INTEREST ADDENDUM NO. 1

To All Consultant Candidates:

Please be advised that the Expression of Interest delivery date for this contract has been changed from **12:00 PM (NOON) on October 6, 2020**. The Expression of Interest are now due on **October 16, 2020 by 12:00 PM (NOON)**. Expression of Interests received after the deadline will not be accepted no matter how transmitted and will be returned unopened to the Consultant.

This addendum is being issued on the Advertisement for BCS 2020-11. All prospective Consultants must acknowledge the clarifications, revisions, additions and/or deletions listed below for this Expression of Interest Addendum No. 2 by signing, dating and attaching this addendum in the front of their Expression of Interest submittal. Failure to attach this signed and dated Addendum No. 2 in the Expression of Interest submittal (PDF on the USB and in front of each Letter of Interest of the original and required copies) may result in rejection.

PEN AND INK CHANGES

O1: NOTE: All pages included within your submittal are required to be standard 8 ½ x 11 size with a minimum of a one-inch margin on all sides and no smaller than 10-point Times New Roman font (unless otherwise noted). The front covers must clearly display the BCS Number, Project Service Title, Firm's Name. Sections in the EOI submittals must contain labeled tabs/dividers identifying each section. Graphics and photos on the front and back covers are acceptable but will not be considered in the evaluation process.

C1: NOTE: All pages (**except for SF 330 forms and pages specified as 11 x 17**) included within your submittal are required to be standard 8 ½ x 11 size with a minimum of a one-inch margin on all sides and no smaller than 10-point Times New Roman font. **SF 330 Forms are to be completed without any changes to the electronic format (i.e. margins, size, etc.)**. The front covers must clearly display the BCS Number, Project Service Title, Firm's Name. Sections in the EOI submittals must contain labeled tabs/dividers identifying each section. Graphics and photos on the front and back covers are acceptable but will not be considered in the evaluation process.

CONSULTANT QUESTIONS

The following questions are written Expression of Interest Questions received prior to the deadline of 12:00 pm on October 9, 2020 from consultant candidates. The responses are provided for clarification to all candidates in bold after the questions.

- Q1. The last sentence in 4.b.1. states “*Subcontractor personnel are not to be included.*” Should we include separate SF330 Part II forms for all subconsultants/subcontractors?
- A1. The inclusion of SF 330 Part II forms is up to the Prime Consultant.**
- Q2. In regards to format, the RFP states that all pages are required to have a 1” margin on all sides. Does this apply to the Standard Form SF330, or can we use the original form settings in regards to margins?
- In particular, SF330 Part II is a large table with many required fields, this would be hard to manipulate in the 1” margin format.
- A2. See Pen and Ink Change 1.**
- Q3. In previous MDOT SHA procurements, the ‘Certification Regarding Discriminatory Boycotts of Israel’ has been amended out of the solicitations. Would the ‘Israel Certification’ be required in this Expression of Interest?
- A3. No, this document is not required at the EOI Stage as per page 6, Paragraph 3.**
- Q4. In regards to the full PDF version of the EOI submittal and the required sub-folders, are there any maximum size restriction (in mb) for electronic submissions with this solicitation?
- A4. The maximum size restriction for electronic submissions is 25 mb.**
- Q5. Are the SF 330 forms subject to the 1-inch margin restriction?
- A5. See A2.**
- Q6. Please clarify the requirement for Key Staff 4. Is the intent of the position a full time structural inspector in the field to assist District 6 in delivering their program or an on-call position to assist in resolving structural design/construction issues in the field?
- A6. Key Staff 4 will not be a full-time position, it will be an on-call position on this contract.**

**VERIFICATION THAT THIS ADDENDUM WAS RECEIVED IS REQUIRED.
PLEASE COMPLETE THE ACKNOWLEDGEMENT SECTION BELOW AND SCAN AND
EMAIL THIS ADDENDUM BACK TO PHILIP JACKSON AT Pjackson4@mdot.maryland.gov
NO LATER THAN OCTOBER 13, 2020 AT 12:00 PM (NOON).**

**THE SIGNED ADDENDUM MUST BE INCLUDED IN THE EOI PROPOSAL IN FRONT OF
THE TRANSMITTAL LETTER.**

Yasin Mohammed, Deputy Director
Office of Procurement and
Contract Management

Date

Acknowledgement of Receipt of Addendum No. 2 for BCS 2020-11:

(Company)

(Signature-Authorized Official)

Title

Date