

MARYLAND STATE HIGHWAY ADMINISTRATION  
OFFICE OF PROCUREMENT AND CONTRACT MANAGEMENT  
CONSULTANT SERVICES DIVISION  
707 NORTH CALVERT STREET  
BALTIMORE, MARYLAND 21202

April 28, 2025

Contract No.: BCS 2024-07  
Description: Overweight Vehicle  
Analysis and Escort Services for  
Overweight Vehicles

**REQUEST FOR TECHNICAL PROPOSAL ADDENDUM NO. 1**

**To All Prospective Offerors:**

Please be advised that the Technical Proposal delivery date for this contract is **12:00 PM (NOON) on May 6, 2025.** Technical Proposals received after the deadline will not be accepted no matter how they have been transmitted.

This addendum is being issued on the Request for Technical Proposal for BCS 2024-07. All prospective Offerors must acknowledge the clarifications, revisions, additions and/or deletions listed below for this Addendum No. 1 by signing, dating and attaching this addendum in the front of their submittal. Failure to attach this signed and dated Addendum No. 1 in the submittal may result in rejection.

---

**RED LINE REVISIONS (RLR)**

Please note the following Red Line Revisions for the **Request for Technical Proposal**:

**RLO1:**

**Scope of Services and Examples of Work:**

Services to be provided will include the following:

- a. Structural analysis reviews of overweight vehicle permit applications to travel along SHA's highways;
- b. Reviewing and implementing structurally necessary permit restrictions to each permit as applicable.
- c. Working with automated program Maryland One to ensure results are accurate and complete;
- d. Performing hand calculations or using outside software to complete structural analysis reviews where Maryland One is not appropriate;
- e. Scheduling and providing all escort vehicle services for moves deemed critical by the Office of Structures. Escort vehicle is responsible for ensuring adherence to all permit restrictions; ~~and~~

**RLR1:**

Scope of Services and Examples of Work:

Services to be provided will include the following:

- a. Structural analysis reviews of overweight vehicle permit applications to travel along SHA's highways;
- b. Reviewing and implementing structurally necessary permit restrictions to each permit as applicable.
- c. Working with automated program Maryland One to ensure results are accurate and complete;
- d. Performing hand calculations or using outside software to complete structural analysis reviews where Maryland One is not appropriate;
- e. Scheduling and providing all escort vehicle services for moves deemed critical by the Office of Structures. Escort vehicle is responsible for ensuring adherence to all permit restrictions;

---

**CONSULTANT QUESTIONS**

Q1: BCS 2024-07 Overweight Vehicle Analysis and Escort Services for Overweight Vehicles  
Would you like for us to include a Section G Matrix following the SF330 Section F Projects,  
and prior to SF330 Section H Additional Information?

**A1: Yes, Section G Matrix should follow the SF330 Section F Projects.**

Q2: Does the Agency use Staff Augmentation? If so how many days?

**A2: If this is referring to consultant staff working on-site at an SHA office, then, no this is not a part of this contract. All work is done from the consultant office.**

Q3: Will you please confirm whether Part IIs are required from just the prime/JV or from both the prime/JV and all subconsultants?

**A3: Part II General Instructions are to be submitted for the prime or joint-venture.**

Q4: Are we permitted to use the same firm to meet both the African American and Woman-Owned MBE subgoals?

**A4: Yes, according to COMAR 21.11.03.12-1 (F), an MBE that is dually certified in both subgoal categories can participate and their participation may count only once toward the overall MBE contract goal.**

Q5: On page 5 under Scope of Services and Examples of Work, there is a “; and” following both item (e)’s. Could you please confirm whether this is a formatting error or if an item (f) is missing?

**A5: See pen and ink RLR1 above**

Q6: Are escort personnel considered support engineers in the time distribution matrix, or are they classified separately?

**A6: They are classified separately, usually as technicians, although sometimes support engineers can be used on more complicated moves.**

Q7: What is the state’s current criteria for sending an escort engineer on a heavy move?

**A7: There is no specific prescribed criteria. Escorts are sent when it's deemed justified based on considerations which are to be described in Technical Question 1.**

Q8: Has the state added any new bridge restriction classes in the past 5 years?

**A8: No.**

**THE SIGNED ADDENDUM MUST BE INCLUDED IN THE REQUEST FOR TECHNICAL PROPOSAL IN FRONT OF THE TRANSMITTAL LETTER**

<i>Jada Wright</i>	April 28, 2025
Jada J. Wright, Director Office of Procurement and Contract Management	Date

---

**Acknowledgement of Receipt of Addendum No. 1 for BCS 2024-07**

---

Firm Name	Signature-Authorized Official	Title	Date
-----------	-------------------------------	-------	------

General questions relating to this Addendum No. 1 may be directed to [OPCM@mdot.maryland.gov](mailto:OPCM@mdot.maryland.gov) . The time period for questions has expired; therefore, no additional questions will be accepted or answered by State Highway Administration.