

MARYLAND STATE HIGHWAY ADMINISTRATION  
OFFICE OF PROCUREMENT AND CONTRACT MANAGEMENT  
CONSULTANT SERVICES DIVISION  
707 NORTH CALVERT STREET  
BALTIMORE, MARYLAND 21202

January 9, 2026

**Contract No.:** BCS 2025-03  
**Description:** Road Inventory and Traffic  
Data Collection Services, Statewide

**REQUEST FOR TECHNICAL PROPOSAL ADDENDUM NO. 1**

**To All Offerors:**

This addendum is being issued on the Request for Technical Proposal for BCS 2025-03. All prospective Offerors must acknowledge the clarifications, revisions, additions and/or deletions listed below for this Addendum No. 1 by signing, dating and attaching this addendum in the front of their submittal. Failure to attach this signed and dated Addendum No. 1 in the submittal may result in rejection.

Please be advised that the Technical Proposal delivery date for this procurement is **12:00 PM (NOON) on March 3, 2026**. Technical Proposals received after the deadline will not be accepted no matter how transmitted..

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**Questions from Potential Offerors**

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**The deadline for questions for this contract is at 12:00 PM (NOON) on January 16, 2026. The following questions are written Request for Technical Proposal Questions received to date, and submitted through the eMaryland Marketplace (eMMA) Q + A Discussion Board at [emma.maryland.gov](http://emma.maryland.gov). The responses are provided for clarification to all prospective offerors in bold after the questions:**

Q1     “Can you share the list of attendees at the project’s Pre-proposal Meeting?”

**A1     The list of attendees is provided as an attachment to BCS 2024-09 RFP Addendum No. 1.**

Q2     “Would you be able to share the names of the incumbents?”

**A2     Incumbents on recent contracts for which these services were provided:  
Meade and Hunt, Inc.  
Whitney, Bailey, Cox & Magnani, LLC (now known as TranSystems Corporation)/The  
Traffic Group, Inc. JV  
Johnson, Mirmiran & Thompson, Inc./ Rummel, Klepper & Kahl, LLP  
A. Morton Thomas & Associates, Inc.**

Q3 “Will SHA consider assigning small business goals/percentages for this opportunity and other current and future professional service opportunities until MDOT is able to complete the DBE recertification process in relation to the US DOT's IFR that recently made changes to the DBE program requirements?”

**A3 BCS 2025-03 was not designed as an SBE contract. SBE Program is for the primes not sub-contractors. SHA will continue to evaluate all USDOT-assisted contracts to determine their suitability for designation as a contract in the SBE Program.**

Q4 “What are the projected counts per year?”

**A4 For the 2025 calendar year the Data Service Division (DSD) requested approximately 1200 Special counts, project related counts. DSD also requested approximately 1800 program counts, scheduled coverage counts.**

Q5 “Will the counts be distributed by region or statewide?”

**A5 The traffic counts are distributed statewide.**

Q6 “As locations are provided, how many will be within the first distribution?”

**A6 Each contract would receive approximately 200 to 250 program traffic counts during the first distribution. Special counts are assigned as DSD receives the requests.**

Q7 Will we be able to set the route of collection?”

**A7 Yes, you can set the route of collection.**

Q8 “What do you anticipate will be the approximate percent breakdown in counts collected via ATR, radar or camera? 24-hour, 48-hour, 72-hour and 96-hour?”

**A8 DSD collects its own ATR data.  
Program counts are approximately 40% tube counts and 60% non-intrusive.  
Special counts are mostly non-intrusive  
Approximately 35% of the counts are 24 hours, 64% are 48 hours, all others are special requests.**

Q9 “Will all counts be collected during the week, with no equipment staying out over a weekend?”

**A9 Special counts may be requested over the weekend.**

Q10 “Are there any restrictions regarding weather?”

**A10 All counts are to be collected during fair weather, unless approved by the requester.**

Q11 “Does SHA have any issue with deploying one person for a one tube installation?”

**A11 The safety guidelines are listed at this link: [Traffic Monitoring System Consultant Information](#)**

Q12 “Is SHA open to Mobile LIDAR?”

**A12 Mobile LIDAR is a data collection tool and does fall under the scope of this contract. DSD does not currently have data collection responsibilities that would utilize mobile LIDAR.**

**THE SIGNED ADDENDUM MUST BE INCLUDED IN THE SUBMISSION IN FRONT OF THE TRANSMITTAL LETTER.**

*Jada Wright*

January 8, 2026

Ms. Jada J. Wright, Director  
Office of Procurement and Contract Management

Date

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**Acknowledgement of Receipt**

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Firm Name

Signature-Authorized Official

Title

Date

BCS 2025-03 Pre-proposal Meeting Attendance 12/30/2025

Name	Participant ID (UPN)
Mary Barse	MBarse@mdot.state.md.us
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