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**MEMORANDUM**

**TO:** Users of the Material Quality Assurance Processes Manual  
Users of the Materials Management System

**FROM:** Evan Howard, Chief *Evan Howard*  
Materials Management Division

**DATE:** February 11, 2022

**SUBJECT:** Updates to the Material Quality Assurance Processes Manual and Materials Management System

The following changes have been made to the Material Quality Assurance Processes Manual and the Materials Management System.

**Office of Traffic Safety Items**

- Two new material categories of “Automated Flagger Assistance Device” and “Portable Rumble Strips” had been added under “Traffic Control Materials, Qualified & Temporary” parent material category

**Soils and Aggregates Technology Division Items**

- Aggregate Materials, Controlled Mixtures – The frequency on the Qualification of Production Facility for state projects has been changed from “1 per 2 Year” to “1 per 1 Year” and the frequency on the Production Quality Assurance has been changed from “1 per 10 Production Day” to “1 per 20 Production Day”
- Aggregate Materials, Crushed Gradations – The frequency of “1 per 1 Year” has been added on the Evaluation of Crushed Aggregate producers that wish to be placed on the Aggregate Bulletin
- Aggregate Materials, Source Material – The frequency of “1 per 1 Year” has been added on the Qualification of Quarry
- Soil Materials, Furnished Landscaping Soils.
  - I. Under the Evaluation of Production Facility for SATD Materials, the text content “Furnished Topsoil” has been changed to “Furnished Landscaping soils” and the text content “published eligible” has been changed to “published prequalified”
  - II. Under the Evaluation of Production Facility for SATD Materials, the text content “Material will be tested in accordance with Landscaping Soil Producer procedures” has been changed to “Material will be tested in accordance with MSMT 356”
  - III. Under the Evaluation of Production Facility for SATD Materials, the frequency of the Material Producer’s soil product testing by independent laboratory and submittal of results to SATD has been changed from “1 per 12 Months” to “1 per 6 Months”

The Material Quality Assurance Manual may be found through the “Material Quality Resources” internet page at: <https://www.roads.maryland.gov/mdotsha/pages/Index.aspx?PageId=284>  
If you have any questions or comments regarding these updates, please contact Evan Howard at 443-572-5020.