# STATE HIGHWAY ADMINISTRATION

Issued: 09/27/19

#### OFFICE OF CONSTRUCTION

### CONSTRUCTION MEMORANDUM 07210.100.41

TO: ALL USERS OF eMCMS / CMCI CONTRACTS

FROM: JOHN HAMPTON

OOC e-Construction Program Manager - Mobile Development

SUBJECT: UPDATE TO CONSTRUCTION DIRECTIVE 07220.100.41:

MOBILE DEVICE REQUIREMENTS FOR CMCI CONTRACTS

**DATE:** September 27, 2019

RESPONSE

**REQUESTED BY:** N/A

## PURPOSE OF MEMORANDUM

To advise of the update to Construction Directive <u>07220.100.41</u> involving smart phones. The directive was revised with the added text as follows:

## "... Smartphone (Company Owned) or Bring Your Own Device (BYOD) Stipend

- Supports 4G Technology or Faster (4G LTE, 5G)
  Data Plan: \*\*Adequate GB to perform Job Duties\*\*
- BYOD Stipends are payments made to employees to compensate them for the use of their personal mobile phone for work purposes.
- If the device becomes Lost, Stolen or Damaged: Acceptable turnaround time for repair or replacement = 3 Business Days..."

Victor L. Grafton

Deputy Director / Field Operations

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**APPROVED:** 

Stephen Bucy

Director, Office of Construction