|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Maryland Division Inspection Report**  **U.S. Department of Transportation**  **Federal Highway Administration** | | | | | | | | |
| DIVISION | REPORT NO. | | DATE OF INSPECTION | | | DATE OF REPORT | STATE # |  | |
|  |  | |  | | |  | FEDERAL # |  | |
| DATE CONTRACT STARTED | | COMPLETION DATE | | | OWNER ACCEPTANCE DATE | | COUNTY | |
|  | |  | | |  | |  | |
| CONTRACT TIME | | TIME EXTENSIONS | | | TIME ELAPSED | | TIME ELAPSED | |
|  | |  | | |  | | % | |
|  | |  | | | DBE GOAL | | TRAINING POSITIONS | |
| CONTRACT AMOUNT  $ | | FUNDS EXPENDED       % | | | NO. OF CHANGE ORDERS | | AMOUNT OF CHANGE ORDERS  $ | |
| PROJECT TITLE AND LOCATION | | | | | | | | |
|  | | | | | | | | |
| FHWA INSPECTOR(S) | | | | IN COMPANY WITH | | | | |
| PROJECT ENGINEER/MANAGER | | | | CONTRACTOR | | | | |
| PROGRESS OF WORK Unsatisfactory□ Satisfactory □ | | | | QUALITY OF WORK Unsatisfactory□ Satisfactory □ | | | | |
| Process Review/Product Evaluation Inspection In-Depth Project Final Final Acceptance | | | | | | | | |
|  | | | | | | | | |

**Project Scope:**

**Amount of Change Orders:**

**Time:**

**DBE:**

**Trainee:**

**Project Records and Inspection Observations:**

**See the Following Attachments:**

**Findings and Recommendations:**

**Follow-up Actions:**

**Traffic Control:**

**cc:**

\*The following is a list of items to be considered during an inspection. This list is not all inclusive and does not apply to all projects. Professional judgment is required by the inspector(s) to prioritize focus of inspection:

* Project Manager:
* Number of Inspectors/tester on site the day of inspection:
* Prime Contractor:
* Original Contract Work Days / Completion Date:
* Current Contract Work Days / Completion Date:
* Notice to Proceed:
* Work Started:
* Time Stopped:
* Work Days Charged:
* Original Contract Amount:
* Current Contract Amount:
* Total Contract Amount Paid to Date:
* Major executed Change Orders:
* Contract DBE Goal:
* Contractor's DBE Commitment:
* DBE Goal and DBE % achieved:
* Training Hours goal and hours achieved:
* Payroll Wage and Fringe Benefits:
* EEO/Wage Rate Posters:
* Approved Sub-contractors and contract amount:
* Approved DBEs and contract amount:
* Prompt Progress Payment:
* Utilities, ROW, and Railroads:
* Storm Water Pollution Prevention Plan:
* Materials sampling, testing, and acceptance:
* Materials Certification:
* Detours:
* Buy America Steel Certifications:
* Traffic Control:
* Pavement Markings:
* Change Orders:
* Seeding:
* Construction Quality:
* Construction Sequencing:
* Materials Storage:
* Compliance with PS&E:
* Incentive and Disincentive Validation and Payment:
* Railroad Release Letter
* Temporary Pedestrian and Bicycle Access:
* As-Built Plans
* Overruns and Underruns:
* Public Communication:
* Correspondence File:
* Project Progress Schedule:
* Notice of Disputes/Claim Filed:
* Claims:
* Liquidated Damages Assessed:
* Payments Withheld:
* Environmental Commitment Tracking
* Accident History:
* Project Accepted for Maintenance:
* Time Extensions:
* Time Stopped:
* Final Inspection:
* Final Estimate:
* Punchlist Furnished and Completed:
* Punchlist completed