

**Maryland Department of Transportation State Highway Administration**  
**Utility Analysis Report**

Contract No.

Date:

Project:

Plan Stage: (PI, SF, F)

Utility:

Phone:

Contact Person:

Email:

**Existing Conditions**

1. Facility Information (sizes, casings, and other pertinent information):
  
2. To the best of your knowledge, are there any discrepancies in the Utility information? If so, please list:
  
3. To the best of your knowledge, has anything been changed/added since the SUE was complete? If yes, please list:

**Proposed Resolutions**

1. Are there any additions, deletions or corrections to the potential conflicts identified in the Utility Conflict Matrix? If so please list:
  
2. Will any additional Utility Designation be required?
  
3. Will Locating (Test Holes) be recommended? If so, where?
  
4. Estimated number of months required to perform relocation activities
  - A) Design:
  - B) Lead Time (Scheduling, Material Ordering, Contract Procurement, Etc.):
  - C) Construction:
5. Estimated Conceptual Relocation Cost
  - A) Design:
  - B) Construction:
  
6. Will there be any requests to include utility relocation (3<sup>rd</sup> Party) work in MSHA's contract? If yes, please describe:
  
7. Is there a potential for facilities to remain in place?
  
8. Will any utility relocation work need to be concurrent with MSHA's contract? If yes, please describe:

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**Resolution Conditions**

1. Will right-of-way be needed for utility relocations? If yes, please describe:
  
2. Are there any permitting issues (MDE, Army Corps of Engineers, County, etc.) related to the utility relocations? If so please describe:
  
3. Is there any advance work required to facilitate utility relocations which may require MSHA assistance? If yes, please describe:
  
4. Are there any Seasonal and Contractual Limitations? If yes, please describe:
  
5. Are there any material requirements? If yes, please list any special requirements or comments:
  
6. Are there Construction Details and/or design manuals unique to this location? If yes, please describe:
  
7. Will there be any betterment included, If so please provide a description:
  
8. What is the name, title and contact information for Utility Issue Resolutions?
  - A) Project Engineer/Designer
  - B) Supervisor/Manager
  - C) Director or equivalent
  - D) Senior Executive/CEO or equivalent
  
9. Other Comments: