

NEW - CHANGE ORDER REASON CODES

E - CATEGORY CODES 1-9

1 - PRELIMINARY

- A - Quantity Change
- B - Incorrect Plan Information With Associated / Unanticipated Cost
- C - Specification Or Standard Change
- D - Site Condition Change
- E - Unforeseen Site Condition
- F - Safety
- G - Scope Change
- H - Add or Delete
- I - Stored Materials
- J - Law Or Regulation Change
- K - Emergency Situation
- L - Other
- M - Unit Change (LS to EA)
- N - Funding Code Change

2 - GRADING

- A - Quantity Change
- B - Incorrect Plan Information With Associated / Unanticipated Cost
- C - Specification Or Standard Change
- D - Site Condition Change
- E - Unforeseen Site Condition
- F - Safety
- G - Scope Change
- H - Add or Delete
- I - Stored Materials
- J - Law Or Regulation Change
- K - Emergency Situation
- L - Other
- M - Unit Change (LS to EA)
- N - Funding Code Change

3 - DRAINAGE

- A - Quantity Change
- B - Incorrect Plan Information With Associated / Unanticipated Cost
- C - Specification Or Standard Change
- D - Site Condition Change
- E - Unforeseen Site Condition
- F - Safety
- G - Scope Change
- H - Add or Delete
- I - Stored Materials

NEW - CHANGE ORDER REASON CODES

J - Law Or Regulation Change

K - Emergency Situation

L - Other

M - Unit Change (LS to EA)

N - Funding Code Change

4 - STRUCTURES

A - Quantity Change

B - Incorrect Plan Information With Associated / Unanticipated Cost

C - Specification Or Standard Change

D - Site Condition Change

E - Unforeseen Site Condition

F - Safety

G - Scope Change

H - Add or Delete

I - Stored Materials

J - Law Or Regulation Change

K - Emergency Situation

L - Other

M - Unit Change (LS to EA)

N - Funding Code Change

5 - PAVING

A - Quantity Change

B - Incorrect Plan Information With Associated / Unanticipated Cost

C - Specification Or Standard Change

D - Site Condition Change

E - Unforeseen Site Condition

F - Safety

G - Scope Change

H - Add or Delete

I - Stored Materials

J - Law Or Regulation Change

K - Emergency Situation

L - Other

M - Unit Change (LS to EA)

N - Funding Code Change

6 - SHOULDERS

A - Quantity Change

B - Incorrect Plan Information With Associated / Unanticipated Cost

C - Specification Or Standard Change

D - Site Condition Change

E - Unforeseen Site Condition

NEW - CHANGE ORDER REASON CODES

F - Safety

G - Scope Change

H - Add or Delete

I - Stored Materials

J - Law Or Regulation Change

K - Emergency Situation

L - Other

M - Unit Change (LS to EA)

N - Funding Code Change

7 - LANDSCAPING

A - Quantity Change

B - Incorrect Plan Information With Associated / Unanticipated Cost

C - Specification Or Standard Change

D - Site Condition Change

E - Unforeseen Site Condition

F - Safety

G - Scope Change

H - Add or Delete

I - Stored Materials

J - Law Or Regulation Change

K - Emergency Situation

L - Other

M - Unit Change (LS to EA)

N - Funding Code Change

8 - TRAFFIC

A - Quantity Change

B - Incorrect Plan Information With Associated / Unanticipated Cost

C - Specification Or Standard Change

D - Site Condition Change

E - Unforeseen Site Condition

F - Safety

G - Scope Change

H - Add or Delete

I - Stored Materials

J - Law Or Regulation Change

K - Emergency Situation

L - Other

M - Unit Change (LS to EA)

N - Funding Code Change

9 - MATERIALS

A - Quantity Change

NEW - CHANGE ORDER REASON CODES

B - Incorrect Plan Information With Associated / Unanticipated Cost

C - Specification Or Standard Change

D - Site Condition Change

E - Unforeseen Site Condition

F - Safety

G - Scope Change

H - Add or Delete

I - Stored Materials

J - Law Or Regulation Change

K - Emergency Situation

L - Other

M - Unit Change (LS to EA)

N - Funding Code Change

F - FACILITIES / DESIGN BUILD

10 - FACILITIES

A - Division 01 – General Requirements (Mobilization, Engineer’S Office, Etc

B - Division 02 – Existing Conditions (Includes Demolition

C - Division 03 – Concrete

D - Division 04 – Masonry

E - Division 05 – Metals

F - Division 06 – Wood, Plastics, Composites

G - Division 07 – Thermal And Moisture Protection

H - Division 08 – Openings

I - Division 09 – Finishes

J - Division 10 – Specialties

K - Division 11 – Equipment

L - Division 12 – Furnishings

M - Division 13 – Special Construction

N - Division 14 – Conveying Equipment

O - Division 21 – Fire Suppression

P - Division 22 – Plumbing

Q - Division 23 – Heating, Ventilating, And Air Conditioning

R - Division 25 – Integrated Automation

S - Division 26 – Electrical

T - Division 27 – Communications

U - Division 28 – Electronic Safety And Security

V - Division 31 – Earthwork

W - Division 32 – Exterior Improvements

X - Division 33 - Utilities

11 - DESIGN-BUILD

A - Sub-Items Added On Shadow Project

B - Owner Requested Change

NEW - CHANGE ORDER REASON CODES

G - CONTRACT / PROJECT RELATED

12 - FAILURE TO CONFORM TO CONTRACT REQUIREMENTS/FAILURE TO MAINTAIN PROJECT

- A - PCC Penalty
- B - MOT Penalty
- C - E & S Penalty
- D - Failure To Maintain Project
- E - Failure To Conform To Contract Requirements
- F - Liquidated Damages

13 - PRICE ADJUSTMENT (PER SPECIFICATIONS FOR THE FOLLOWING ITEMS)

- A - Asphalt Binder
- B - Diesel Fuel
- C - Asphalt Mixture
- D - Pavement Density
- E - Surface Profile

14 - INCENTIVE / DISINCENTIVE

- A - Incentive
- B - Disincentive / Penalty

15 - PERMITS / AGREEMENTS

- A - Permits
- B - Agreements / i.) Third Party
- C - Agreements / ii.) Private Company Or Land Owner
- D - Agreements / iii.) Other State Contract
- E - Agreements / iv.) Local Government – Unfinished Overlapping Work (E.G. Utility Line)

16 - PROJECT DELAYS

- A - Utility Work
- B - Weather Related
- C - Revised TCP Restrictions
- D - Administrative Decisions – i.e. Contract Shut Down Due To Local Public Events
- E - NTP Issue - Wrong Time Of Year
- F - Environmental Restrictions – i.e. Stream Restrictions, Fish Migration, Bat Migration
- G - Right-Of-Way
- H - Design Change
- I - Shop Drawing Review
- J - Material Approvals
- K - Other (Not Covered By Other Codes For Project Delays)

17 - NEGOTIATED SETTLEMENT OF CLAIM OR TERMINATION OF CONTRACT

- A - Issued By OOC
- B - Issued By MSBCA
- C - Issued By Civil Court
- D - Cost Due To Termination For Convenience Of State