

**Maryland Department of Transportation**  
**COST AND PRICE SUMMARY**  
**for**  
**Consulting Engineers' Services Contracts**

This form is to be submitted within a Price Proposal in response to "Request form Proposals" for the procurement of architectural or engineering services. Separate forms are to be completed for each phase or task function requested. Each form will specify the time and cost proposed for that particular phase or task function. Separate Cost and Price Summary forms shall also be submitted for each subcontractor and his services.

Each summary sheet shall also enumerate the number of man hours allocated to each labor classification together with the average hourly rate per classification.

Additionally, a total Cost and Price Summary form shall be included that will show the total time and cost proposed for the entire project services. This total cost form will be the summation of the individual summary forms.

The Consultant shall attach a Table of Contents for the Cost and Price Summary forms submitted.

MARYLAND DEPARTMENT OF TRANSPORTATION

COST AND PRICE SUMMARY - CONSULTANT SERVICES CONTRACT

Administration \_\_\_\_\_ Consultant \_\_\_\_\_  
 Project \_\_\_\_\_ Subcontractor \_\_\_\_\_  
 Contract No. \_\_\_\_\_  
 Phase or Task function or Total Summary (if applicable) \_\_\_\_\_

1. Direct Labor \_\_\_\_\_ Man Hours x \_\_\_\_\_ \* Average Hourly Rate \$ \_\_\_\_\_

2. Escalation \_\_\_\_\_ % of Item 1 \$ \_\_\_\_\_

2a. Subtotal \$ \_\_\_\_\_

3. Payroll Additives: P.B and O.H. \_\_\_\_\_ % of line 2a.  
 Append Itemization \$ \_\_\_\_\_

4. Fixed Fee: a. Dollar amount to cover Profit and other factors \$ \_\_\_\_\_  
 b. Line 4a, represents 21% of line 2a.

5. Total of Items 1 through 4 above \$ \_\_\_\_\_

6. Direct Expenses: Append justification as necessary

a. \_\_\_\_\_ \$ \_\_\_\_\_

b. \_\_\_\_\_ \$ \_\_\_\_\_

c. \_\_\_\_\_ \$ \_\_\_\_\_

d. \_\_\_\_\_ \$ \_\_\_\_\_

Total Direct Costs \$ \_\_\_\_\_

7. Subconsultants: Separate Cost & Price Summary for each firm to be appended

Firm	Amount
a. _____	\$ _____

b. _____	\$ _____
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c. _____	\$ _____
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Total Subconsultants \$ \_\_\_\_\_

8. Other (Specify)

a. _____	\$ _____
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b. _____	\$ _____
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Total Other \$ \_\_\_\_\_

9. Total Proposed Fee for the Project \$ \_\_\_\_\_

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AVERAGE HOURLY RATE

	Classification	Average Hourly Salary	X	Hours	=	Extension
1.	_____	_____	X	_____	=	_____
2.	_____	_____	X	_____	=	_____
3.	_____	_____	X	_____	=	_____
4.	_____	_____	X	_____	=	_____
5.	_____	_____	X	_____	=	_____
6.	_____	_____	X	_____	=	_____
7.	_____	_____	X	_____	=	_____
8.	_____	_____	X	_____	=	_____
9.	_____	_____	X	_____	=	_____
10.	_____	_____	X	_____	=	_____
		Total		_____	=	_____
				Total Hours		Total Labor Cost

Average Rate equals "Total Hours" divided by "Total Labor Cost"      \$ \_\_\_\_\_