**Letter for Property Owner when a Sponsor Does Not Own the Property:**

SPONSOR LETTERHEAD

[DATE]

Ms. Cheryl Ladota

Manager, Recreational Trails Program

Maryland State Highway Administration

707 N. Calvert Street, MS C-502

Baltimore, MD 21202

RE: [NAME OF SPONSOR – RT number]

 [NAME OF PROJECT]

Dear Ms. Ladota:

On behalf of the ENTITY THAT OWNS PROPERTY, the owner of PROJECT LOCATION, we hereby reaffirm our agreement with SPONSOR NAME giving the SPONSOR NAME permission to undertake trail improvements on the NAME OF PROPERTY. We work closely with the SPONSOR NAME and are regularly apprised of the status of their projects and are fully supportive of this work. The SPONSOR NAME will have the responsibility for ongoing maintenance of the project. Please do not hesitate to contact me if you have any questions.

[Signature]

Name

Title

Contact Information